



DISTRICT OF COLUMBIA PUBLIC SCHOOLS

OFFICE OF CONTRACTS AND ACQUISITIONS

1200 First Street, NE, Suite 1137, Washington, DC 20002

202-442-5111/ FAX 202-442-5634

AMENDMENT ONE (1)

RFP No: GAGA-2015-R-0021

Caption: WIDE AREA NETWORK (WAN) SERVICES

SOLICITATION GAGA-2015-R-0021

To All Prospective Contractors

The District of Columbia Public Schools (DCPS) is seeking a contractor to provide Wide Area Network (WAN) services and supporting operation for the District of Columbia Public Schools system to include all schools and administrative locations.

DCPS has amended the RFP via amendment one (1) and is hereby providing the following documents.

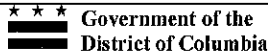
- Solicitation Submission Form
- Solicitation Offer and Award Form



**OFFICE OF CONTRACTING AND PROCUREMENT
OFFICE OF PROCUREMENT ADMINISTRATION**

**Office of Contracting
& Procurement**



SOLICITATION SUBMISSION FORM



Title 27 of the District of Columbia Municipal Regulations, Chapter 13, Section 1300.6, and 1300.7, requires that each solicitation with an estimated price over one hundred thousand dollars (\$100,000) shall appear at least once in a newspaper of general circulation....; and that solicitation notices shall be posted to an Internet site that provides for advertisement of solicitations.

- ☐ Please make sure to completely fill-in the following areas. Failure to do so will result in delays of processing.
- ☐ All contract award information is required to be in Microsoft Word format.
- ☐ AGENCY NAME: D.C. Public Schools
- ☐ POC Name: Gwendolyn Walters Telephone #: 202-442-5120 Fax #: 202-442-5634
- ☐ POC E-Mail Address: Gwendolyn.Walters@dc.gov

	Item	Description
<input type="checkbox"/>	Solicitation Number	GAGA-2015-R-0021
<input type="checkbox"/>	Caption	Wide Area Network (WAN) Services
<input type="checkbox"/>	Sub-Contracting Requirement (%)	For Contracts In Excess of \$250,000.00 at least 35%
<input type="checkbox"/>	Work Site Location	DCPS
<input type="checkbox"/>	Market Type/NIGP Code	Open Market / NIGP Code
<input type="checkbox"/>	Primary Contact Person	Gwendolyn Walters
<input type="checkbox"/>	Primary Contact Phone	202-442-5120
<input type="checkbox"/>	Primary Contact E-mail	Gwendolyn.Walters@DC.GOV
<input type="checkbox"/>	Primary Contact Fax (optional)	202-442-5634
<input type="checkbox"/>	Alternate Contact Person	Glorious Bazemore
<input type="checkbox"/>	Alternate Contact Phone	202-442-5131
<input type="checkbox"/>	Alternate Contact E-mail	Glorious. Bazemore@DC.GOV
<input type="checkbox"/>	Alternate Contact Fax	202-442-5190
<input type="checkbox"/>	Solicitation Advertising Date	January 11, 2015
<input type="checkbox"/>	Solicitation Issuance Date	January 15, 2015
<input type="checkbox"/>	Solicitation Pick-Up Location	1200 First Street, N.E., Suite 1137, Washington, DC 20002
<input type="checkbox"/>	Solicitation Fee - Board Number	Fee: N/A - Board Number: N/A
<input type="checkbox"/>	IFB Opening Date/Time	N/A
<input type="checkbox"/>	IFB Closing Date/Time	N/A
<input type="checkbox"/>	Pre-Proposal/Bid Conference Date	Thursday, January 22, 2015
<input type="checkbox"/>	Pre-Proposal/Bid Conference Time	9:30 am
<input type="checkbox"/>	Pre-Proposal/Bid Conference Location	Office of Contracts and Acquisitions (address same as above)
<input type="checkbox"/>	Synopsis: This is a summary of the solicitation's contents	The District of Columbia Public Schools (DCPS) Office of Contracts and Acquisitions (OCA) on behalf of the Division of Technology Initiatives within the Office of the Deputy Chancellor for Operations (ODCO), is seeking a contractor to provide Wide Area Network (WAN) services and supporting operation for the District of Columbia Public Schools system to include all schools and administrative locations.

SOLICITATION, OFFER, AND AWARD			1. Caption		Page of Pages	
			Wide Area Network (WAN) Services		1	50
2. Contract Number	3. Solicitation Number	4. Type of Solicitation	5. Date Issued	6. Type of Market		
		<input type="checkbox"/> Sealed Bid (IFB)		<input checked="" type="checkbox"/> Open		
		<input checked="" type="checkbox"/> Sealed Proposals (RFP)		<input type="checkbox"/> Set Aside		
		<input type="checkbox"/> Sole Source		<input type="checkbox"/> Open with Sub-Contracting Set Aside		
	GAGA-2015-R-0021	<input type="checkbox"/> Human Care Agreements	1/15/2015			
7. Issued By:			8. Address Offer to:			
District of Columbia Public Schools Office of Contracts and Acquisitions 1200 1st St., N.E., 11th Floor Washington, DC 20002			Office of Contracting and Acquisitions 1200 First St., NE 11th Floor, Suite 1137 Washington, DC 20002			
NOTE: In sealed bid solicitations "offer" and offeror" means "bid" and "bidder"						
SOLICITATION						
9. Sealed offers in original and <u>5</u> copies for furnishing the supplies or services in the Schedule will be received at the place specified in Item 8, or if hand carried to the						
bid counter located at <u>1200 1st Street, 11th Floor, N.E. Washington, DC 20002</u> until <u>4:00 PM ET</u> local time <u>11-Feb-15</u>						
(Hour) (Date)						
CAUTION: Late Submissions, Modifications and Withdrawals: See 27 DCMR chapters 15 & 16 as applicable. All offers are subject to all terms & conditions contained in this solicitation.						
10. For Information	A. Name		B. Telephone		C. E-mail Address	
Contact	Gwendolyn Walters		(Area Code)	(Number)	(Ext)	
			202	442	5120	<u>Gwendolyn.Walters@dc.gov</u>
11. Table of Contents						
(X)	Section	Description	Page No.	(X)	Section	Page No.
PART I - THE SCHEDULE						
X	A	Solicitation/Contract Form	1	X	I	Contract Clauses
X	B	Supplies or Services and Price/Cost	4-Jan	PART III - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS		
X	C	Specifications/Work Statement	13-Apr	X	J	List of Attachments
x	D	Packaging and Marking	13	PART IV - REPRESENTATIONS AND INSTRUCTIONS		
X	E	Inspection and Acceptance	13			
X	F	Deliveries or Performance	14-Jan	X	K	Representations, certifications and other statements of offerors
X	G	Contract Administration Data	14-19	X	L	Instructions, conditions & notices to offerors
X	H	Special Contract Requirements	19-27	X	M	Evaluation factors for award
						27-33
						33
						34-39
						39-45
						46-50
OFFER						
12. In compliance with the above, the undersigned agrees, if this offer is accepted within <u>90</u> calendar days from the date for receipt of offers specified above, to furnish any or all items upon which prices are offered at the price set opposite each item, delivered at the designated point(s), within the time specified herein.						
13. Discount for Prompt Payment		10 Calendar days %	20 Calendar days %	30 Calendar days %	Calendar days %	
14. Acknowledgement of Amendments (The offeror acknowledges receipt of amendments to the SOLICITATION):		Amendment Number	Date	Amendment Number	Date	
15A. Name and Address of Offeror				16. Name and Title of Person Authorized to Sign Offer/Contract		
15B. Telephone		15 C. Check if remittance address is different from above - Refer to Section G		17. Signature		18. Offer Date
(Area Code)	(Number)	(Ext)				
AWARD (TO BE COMPLETED BY GOVERNMENT)						
19. Accepted as to Items Numbered		20. Amount		21. Accounting and Appropriation		
22. Name of Contracting Officer (Type or Print)		23. Signature of Contracting Officer (District of Columbia)			24. Award Date	
Glorious Baxmore						
 Government of the District of Columbia		 Office of Contracting & Procurement				